

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community
Centre on Monday 20th February 2023 at 7pm

Present	<p>Messrs J Brache (JB), R de Garis (RdG), S Gibbs, (SG), Mrs K Fooks (KF), R Murray (RM), J Norman (JN), Mr P Connolly (PC) and Mr. J Gillson (JG) (Constable – presiding).</p> <p>Ms M Scott (MS), Parish Secretary was present to record the minutes.</p>	
Apologies	Mrs S Roughsedge (SR) and Mrs S Watson (SW)	
2023 Rates	<p>Ecclesiastical Remede. Representatives from the Church Property Management Board (“CPMB”) Reverend M Charmley (MC), Mr R Arundale (RA), Mrs C Carr (CC), Mr B Cova (BC) and Mrs A Jeffreys (AJ) attended at 7pm to present the Ecclesiastical Remede. The CPMB had proposed a rate of £40,364.</p> <p>MC had provided additional information prior to the meeting on the extraordinary items and the following was noted:</p> <ul style="list-style-type: none"> • Replace guttering - Phase 3b - this represents the labour only for the third phase of work to replace all the gutters. • Quinquennial structural review - All the ancient parish churches are obliged to have a 5 yearly full review of the structure. The last one was undertaken in 2018. • Preservation Contingency Fund - This fund is being built up to provide for expensive re-pointing of the church anticipated to be done at the end of this decade. <p>CPMB representatives left the meeting.</p> <p>The Douzaine agreed that it would support the Ecclesiastical Remede at the Parish meeting.</p> <p>Secular / Refuse Remede Documents detailing the proposals for the 2023 parish rates had been circulated previously.</p> <p>The Constables had proposed a secular rate of £102,975 and a refuse rate of £126,000.</p> <p>The Finance sub- committee had reviewed the draft budget and recommended to the Douzaine that they approve the figures.</p> <p>It was discussed that due to the need to upgrade the website and other IT software and equipment that this amount should be increased by £900.00, Therefore the secular rate would increase to £103,875.</p> <p>It was noted that there was a reduction of 1% on the overall total compared to last year.</p>	

	The Douzaine were all in favour that the budget proposed by the Constables and CPMB should be recommended to ratepayers.	
Minutes of Meeting held on 23 rd January 2023	The minutes were agreed and signed by the Constable.	
Matters Arising	There were no matters arising from the minutes. following matters arising were discussed: Outstanding Rates JG advised that there were outstanding rates relating to 2 owners. These amounts would continue to be chased.	PC/JG
Financial Statements	BDO have reviewed the Financial Statements for the year ending 31.12.2022. These have been reviewed by the Finance Sub Committee and they have recommended that the Douzaine approve them and that they be signed by the Constables along with the Letter of Representation. It was resolved that the Financial Statements as of 31st December 2022 and the Letter of Representation be approved and signed by the Constables.	
Planning	A letter has been received from DPA regarding the examination of certain IDP policies. It was agreed that this would be discussed by the Planning committee who will report back to the Douzaine at the March meeting with a proposed response. Planning sub-committee meeting to be arranged.	PC/SG
Church Hall Access	PC advised that a proposal had been received from the Church Advisory Committee in respect of the Church Hall access. This had been circulated prior to the meeting. The proposal suggested a change to the main entry door in the church hall to allow better access for all and to ensure the building is compliant with current technical standards and proposed legislation: - The Building (Guernsey) Regulations, 2012 and The Prevention of Discrimination (Guernsey) Ordinance 2022 partly coming into force in October 2023. The proposal is to replace the existing main door/frame with a door/frame with a wheelchair sill. Weatherproofing would be guaranteed. At the same time the outer cement approach (which has broken up) would be repaired and a similar cement slope installed inside. A quote had been received. As the main user the church would be prepared to contribute towards the cost. The proposal was discussed by the Douzaine, and it was agreed that as the building is used by our parishioners it should be fit for purpose and be able to be used by all. It was further agreed that the Douzaine would offer to contribute up to 50% of the proposed quote.	
Douzaine	KF referred to the update from Mike Fooks. He had advised that there were	

Council	<p>some parishes supporting the continuation of the Council – albeit in revised format/procedures, while there were others who indicated their Douzaine felt that the Council ‘had run its course’ and that the future emphasis should be on the work of the Douzaine Liaison Group – Working Party.</p> <p>A number of views had been raised, some from within direct responses from individual Douzaines and it is planned that these need to be considered and laid out in a format which can be presented so that these can be considered by the Douzaines at their March meetings. Douzaines will be asked to simply consider the arguments for or against the continuation of the Council’s existence, albeit in a revised format, so that their nominated representative can vote accordingly.</p> <p>As agreed previously KF is the nominated representative.</p>	
Parish Working Group (“PWG”)– Update	<p>RM gave an update on the meeting in the absence of SW. The following points were discussed:</p> <ul style="list-style-type: none"> • Meetings would be open to the whole douzaine on Teams so that others from each Douzaine who wish to observe can do so. • Substitutes can be sent when core members are not available. • Whilst there appeared to be a desire for the States to devolve more responsibility out to the parishes – that as volunteers this is hard practically as resources are thin in most Douzaines. • E & I will be attending a future meeting and have asked for a list of subject matters / questions in advance. The following have been listed, <ul style="list-style-type: none"> ○ Cycle paths. ○ Management of open spaces. Tree falls, use of parish land etc. ○ Green lane responsibility ○ Streams, maps and responsibility and danger element, douits. • A representative from law officers was present. A discussion took place concerning the Parish manual which had been produced. • Blue plaque nominations are invited from each parish. <p>RM advised that Sue Aldwell would be stepping down the from Group to ensure that there was a rotation of States members.</p> <p>It was agreed that plurality should continue be pushed to be a topic of discussion.</p>	PC/JG
Bornements	The Douzaine approved two applications for bornements at Vieille Rue and Route des Bas Courtils.	
Correspondence	PC tabled a letter from CPMB in respect to the reinstatement of a fence and this was noted.	
Any other business	<p>Newsletter</p> <p>JG had circulated a draft newsletter to be included with the rates invoices. He invited feedback from the Douzaine, and a final draft would be prepared.</p> <p>Guernsey Ultramarathon</p> <p>The organisers of the above event have advised that this will take place on</p>	PC/JG

	<p>Sunday 14th May 2023. Permission has already been obtained from the States of Guernsey. This was noted.</p> <p>RM left the meeting.</p>	
Island Wide Voting	<p>PC advised that correspondence had been received from Scrutiny Management Committee to advise that they had commenced a review of Island Wide Voting. The purpose is to consider the advantages and disadvantages of the Island Wide Voting election process.</p> <p>The Review has now commenced with a Call for Evidence to gain the views of stakeholders. The consultation period finishes on 24th March.</p> <p>It was agreed that consideration would be given to send a response prior to this date.</p>	PC/JG
Next meeting	The next meeting is to be held on Monday 27 th March 2023 at 7pm.	
	The meeting closed at 8.50pm.	

