

Paroisse de Saint Sauveur  
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community  
Centre on Monday 21<sup>st</sup> February 2022 at 7.00 pm

Present	<p>Messrs J Brache (JB), R de Garis (RdG), Mrs K Fooks (KF), Messrs S Gibbs, (SG), P Harris (PH), R Murray (RM), J Norman (JN), Mrs S Roughsedge (SR), Ms S Watson (SW), and Messrs P Connolly (PC) (Constable – presiding), and J Gillson (JG) (Constable presiding and Douzenier).</p> <p>Ms M Scott (MS), Parish Secretary was present to record the minutes.</p>	
Apologies	D Bertrand (DB) and Mrs P Kennedy (PK)	
2022 Rates	<p><b>Ecclesiastical Remede.</b>  Representatives from the Church Property Management Board (“CPMB”) Reverend M Charmley (MC) and Charlotte Carr (CC) attended at 7pm to present the Ecclesiastical Remede. The CPMB had proposed a rate of £47,540.</p> <p>MC advised that the ordinary expenditure was in line with previous years. Extraordinary expenditure which was recommended in the next 12 months included phase 3 of the replacement guttering. The cost of scaffolding was a significant proportion of the proposed amount. It was noted that an amount of £6,000 would be transferred to the Preservation Contingency Fund. These funds would be retained for future expenses. It was the intention of the CPMB whilst budgeting to look ahead and try and maintain the figures at the same level. Phase 4 which involved the Tower would be a significant expense and the amounts transferred to the Preservation Contingency Fund would be used for this.</p> <p>CPMB representatives left the meeting at 7.10pm.</p> <p>The Douzaine agreed that it would support the Ecclesiastical Remede at the Parish meeting.</p> <p><b>Secular / Refuse Remede</b>  Documents detailing the proposals for the 2022 parish rates had been circulated previously.</p> <p>The Constables had proposed a secular rate of £99,280 and a refuse rate of £126,000.</p> <p>The Finance sub- committee had reviewed the draft budget and recommended to the Douzaine that they approve the figures.</p> <p>It was noted that the total percentage increase on last year was 1.1%. Refuse increase is up over 4% (this is due to the annual increase of RPI and additional diesel costs). It was proposed to transfer £5,000 to the Reserve account.</p>	

	<p>It was discussed that maintenance which had been delayed in previous years should now be undertaken as it was the Douzaine's responsibility to ensure that parish assets are properly maintained.</p> <p>The Douzaine were all in favour that the budget proposed by the Constables and CPMB should be recommended to ratepayers.</p>	PC/JG
Minutes of Meeting held on 24 <sup>th</sup> January 2022	The minutes were agreed and signed by the Constable.	
Matters Arising / Outstanding	<p><b>Plurality</b></p> <p>KF advised that the Douzaine Council had written to Policy and Resources (P&amp;R) to discuss this matter. KF informed the Douzaine that she was part of the sub group to discuss this matter further. She would update the Douzaine at the next meeting.</p>	KF
Planning	<p>It was noted that the Planning sub-committee proposed to send a letter to Environment and Infrastructure (E&amp;I) which had been circulated prior to the meeting. The letter highlighted the concerns raised with DPA concerning agricultural land being converted to domestic curtilage. DPA had advised that there would be E&amp;I guidance on biodiversity requirements. The letter request that a consultation process with relevant stakeholders and further consultation with the local Douzaines begins prior to any proposals being presented to the States of Deliberation. The letter also advised E&amp;I that members of the Douzaine would be available to attend the next Committee meeting to discuss further.</p>	PC/JG
Sub Committees	<p>The Douzaine agreed the memberships of the Finance sub-committee should be as follows; -</p> <p>Finance – RdG, DB, SG, SW and both Constables</p>	
Financial Statements as at 31 <sup>st</sup> December 2021	<p>BDO have prepared the accounts for the year ending 31.12.2021. These have been reviewed by the Finance Sub Committee and subject to two minor wording changes they recommended that the Douzaine approve them and that they be signed by the Constables along with the Letter of Representation.</p> <p>It was resolved that the Financial Statements as at 31<sup>st</sup> December 2021 and the Letter of Representation be approved and signed by the Constables.</p>	
Douzaine Council	<p>KF gave an update on the latest Douzaine Council meeting.</p> <p>Items to note were:</p> <ul style="list-style-type: none"> <li>a discussion had taken place on the roles of the Douzaine Council and the Parish Working Group. It was felt that they both had different agendas and therefore their work did not overlap.</li> </ul>	

	<ul style="list-style-type: none"> <li>• As advised earlier a meeting would be taking place to discuss plurality.</li> <li>• A letter had also been sent to DPA to push for an earlier review of the Island Development Plan.</li> <li>• Lapis / Habitable units</li> <li>• Dog waste checks</li> <li>• Liberation Day celebrations</li> </ul> <p>KF advised that Mick Fooks had been intending to stand down as Chair of the Douzaine Council as he was no longer a Douzenier. However, it was understood that the Chair could be a person who had knowledge on the operation of a Douzaine. Therefore, he had agreed to remain as the Chair.</p>	
Bornement	The Douzaine approved an application for a Bornement at Grande Rue.	PC/JG
Correspondence – PC	<p><b>Dog Tax Licences</b> PC advised that St Peter Port Constables have advised they will not be placing a reminder for dog licences in the Guernsey Press as there was no legal requirement. They have also advised that they will not be placing a notice in the Guernsey Press next year for all Parishes as they feel it is an unnecessary expense and the information can be relayed more cost effectively. We sent reminders last week and this has been very successful with a lot of people paying last week.</p> <p>It was agreed to no longer advertise in La Gazette.</p> <p><b>Emergency Planning Civil Contingencies familiarisation</b> The Emergency Planning Team had contacted the Constables to see if we have premises where we can help in case of Emergency. We have spoken to the Directors of the SSCC and they are interested and a joint meeting will take place in April.</p> <p><b>Mobile vaccination Centre</b> The Constables had been contacted to request a room for a pop up vaccine centre. This has been sent to Directors of SSCC and they have been in contact with them.</p> <p><b>Data Protection Registration 2022</b> The return had been completed for 2022.</p> <p><b>Review of the liquor licensing fees 2022</b> PC advised that the Committee for Home Affairs had advised that it was proposed to increase the fees payable under the Liquor Licensing Ordinance, 2006 in line with RPIX (1.7%). The fees would increase from £143 to £145 and £86 to £87.</p> <p>There were no comments on the proposed fee increase.</p>	

Any Other Business	<p><b>Les Rouvets Stream</b></p> <p>JB advised that Guernsey Water were investigating the above stream due to claims that a soakaway may be being discharged into it. He suggested that Guernsey Water should be requested to provide us with a copy of their report.</p> <p>It was agreed to request this report and JB would provide contact details.</p> <p><b>St Saviour's Community Centre ("SSCC")</b></p> <p>RM gave a general update on the SSCC. It was noted that a manager was no longer employed at the Centre.</p>	JB
	There being no further business the meeting closed at 8pm.	
Date of next meeting	The next meeting is to be held at 7.00pm on Monday 21 <sup>st</sup> March 2022.	