

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community
Centre on Monday 24th January 2022 at 7.00 pm

Present	<p>Messrs D Bertrand (DB), J Brache (JB), R de Garis (RdG), Mrs K Fooks (KF), Messrs S Gibbs, (SG), P Harris (PH), R Murray (RM), J Norman (JN), Mrs S Roughsedge (SR), Ms S Watson (SW), Mrs P Kennedy (PK) and Messrs P Connolly (PC) (Constable – presiding), and J Gillson (JG) (Constable presiding and Douzenier).</p> <p>Ms M Scott (MS), Parish Secretary was present to record the minutes.</p>	
Apologies	There were no apologies for absence	
Planning		
Minutes of Meeting held on 6 th December 2021	The minutes were agreed and signed by the Constable.	
Matters Arising	<p>Trust Deed</p> <p>RM advise that there was no update on the legal advice being sought regarding removing the charitable status of the Trustees of St Saviour’s Community Centre. He would keep the Douzaine update on progress.</p> <p>Constables’ Accounts</p> <p>The recommendations of the Douzaine Liaison Group and revised guidance has been approved by Policy and Resources Committee (P&R) and a letter as well as additional guidance notes in respect of producing Parish Accounts had been sent to the Constables.</p> <p>It was noted that that the intention of the legislation and the previous guidance was not that a full ‘Audit’ necessarily had to be undertaken, but unfortunately both have been open to incorrect interpretation, therefore additional guidance has been issued.</p> <p>The additional guidance reflects a requirement that a qualified accountant prepares an ‘Independent Accountant’s Report’ in regard to Parish accounts rather than engaging the services of an auditor; and a recommendation to provide further information in Parish accounts regarding assets (such as land and buildings) controlled or owned by the Parish.</p> <p>It was further noted that P&R proposed to seek to amend The Parochial Administration Ordinance, 2013, to reflect the above in due course, as</p>	RM

	<p>well as the removal of the existing legislative limit of £250,000 income from ratepayers, which currently dictates the different levels of scrutiny required for Parish accounts.</p> <p>BDO have reviewed the additional guidance and have confirmed that they would be continue to prepare the accounts on the same basis as previous years.</p> <p>Trees at Rue des Massies A letter had been sent to Traffic and Highways in respect of the tree at Rue des Massies. No response had been received and it was agreed that the landowner would be requested to send us a copy of their correspondence with Traffic and Highways.</p>	PC/JG
Planning	<p>It was noted that Deputy Oliver had been unable to attend the meeting again due to sickness.</p> <p>JN stated that it was difficult to lodge an objection to planning applications in respect of domestic curtilage extension as no explanation was given as to why our objections were not taken into consideration on a recent application, which had been approved. It had been hoped that Deputy Oliver would have been able to provide information on this.</p> <p>JN referred to a current application to extend domestic curtilage which had not been accompanied by a full biodiversity plan. It was agreed that an objection to the rezoning would be sent and if the DPA determined that this land be rezoned as domestic curtilage then a request would be made that appropriate restrictions be placed to limit the extent of development on this land for the duration of the current Island Development Plan.</p> <p>SG suggested that a follow up letter to Planning should be prepared to discuss matters in general and the general lack of progress and communication from them. This could also be raised through the Douzaine forums. The Planning sub-committee would meet to discuss this further.</p>	<p>PC/JG</p> <p>Planning Sub-Committee</p>
Guernsey Waste	<p>SG had attended the Parish / Contractor meeting on 17 January 2022.</p> <p>He reported the following:</p> <ul style="list-style-type: none"> the Guernsey Waste’s funding deficit was discussed. No solution was advised but it should not affect the Parishes at the current time. The deficit had arisen as the success of the recycling had been underestimated. 	

	<ul style="list-style-type: none"> • 2022 Centralised billing had been delayed. • Ongoing contamination of blue bags. Further marketing would take place to remind people of the current contents of the bag. Although it was noted that Guernsey had a good reputation for good quality recycling. • Household waste survey - this had been reported by the media. • Frequency of meetings. The number of the meetings for the smaller parishes had been reduced to three a year. SG felt that this could be further reduced. <p>DB spoke about the fly-tipping and it was discussed that the culprits could only be prosecuted if there was sufficient evidence and people were willing to report incidents.</p> <p>JB queried whether the recycling sites such as Longfrie could be emptied more frequently as they were often overflowing. SG advised that he expected further sites to be closed. The contractors had coped well during lockdown with the volume of recycling at the kerbside and the costs of emptying the recycling public sites was high.</p>	
Sub Committees	<p>The Douzaine agreed that memberships of the various sub-committees should be as follows; -</p> <p>Finance – RdG, DB, SG, KF, SW and both Constables</p> <p>Property – RdG, JB, JN, PK and both Constables</p> <p>Planning – SG, JN, JG, PH and one Constable</p> <p>Floral St Saviour – Mrs E Pirouet-Douglas and PH</p> <p>Waste Sub Committee – DB, SG, SR and one Constable</p> <p>Cemetery Committee – RdG, KF, PH, Mrs A Foley and Mrs P Kennedy</p> <p>Moorings – Messrs M de Garis, D Albin, B Dovey and both Constables</p> <p>Charitable Donations – JB, RM and PK</p> <p>Streams – JB, SG, JG and RM</p> <p>Church Property Management Board – RdG and KF</p>	
Data Protection Officer	<p>The Douzaine agreed that PH would continue as Data Protection Officer with SW as Deputy.</p>	
Canton members	<p>The Douzaine agreed that memberships of the various Cantons should be as follows; -</p> <p>Les Jenemies – JB (Senior), JN and SW</p> <p>Les Prevosts – RdG (Senior), JG and PK</p>	

	Le Gron – DB (Senior), KF and RM Les Rouvets – SG (Senior), PH and SR	
Parish Representative/ Reserve	The Douzaine agreed the Parish Representatives and reserves for the following: Douzaine Council - KF (SW as reserve) Parish Working Group (formerly Douzaine Liaison Group) - SW (KF if a reserve is allowed). Guernsey Waste meetings – SR (JN as reserve). Montebourg Society – RdG	
Douzaine Meeting Council / Working Group update	KF advised that the Douzaine Council had not met since the last meeting. SW advised that the Douzaine Liaison Working Group (now called the Parish Working Group "PWG") met monthly. The role of this group was the States / Parish relationship whereas the Douzaine Council was concerned with every day matters. The PWG was working towards rationalising the procedures for all Parishes. The majority of Parishes had submitted their procedures and efforts would now be made to identify where there were gaps.	
Bornement	The Douzaine approved an application for a Bornement at Rue des Crabbes.	PC/JG
Any Other Business	Church Management Board It was noted that the Church Management Board would attend the meeting in February.	PC/JG
	There being no further business the meeting closed at 8.05pm.	
	The next meeting is to be held at 7.00pm on Monday 21 st February 2022.	