

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community
Centre on Monday 25th October 2021 at 7.00 pm

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| Present | <p>Messrs D Bertrand (DB), J Brache (JB), R de Garis (RdG), Mrs K Fooks (KF), Messrs J Gillson (JG), P Harris (PH), R Murray (RM), J Norman (JN), Ms S Watson (SW), Mrs P Kennedy (PK) and Messrs P Connolly (PC), and N Le Poidevin (NLP) (Constable – presiding).</p> <p>Ms M Scott (MS), Parish Secretary was present to record the minutes. Mr G Chapman (Retiring Secretary) also attended the meeting.</p> | |
| Apologies | Mr S Gibbs (SG) | |
| Minutes of Meeting held on 27 th September 2021 | The minutes were agreed and signed by the Constable. | |
| Matters Arising | <p><u>Defibrillators.</u> <u>Sylvans Sports Club.</u> NLP reported that the Cardiac Action Group had requested a further sign to be installed. The cost of this was covered under the original budget and was therefore approved by the Constables.</p> <p><u>Rue des Massies – Trees</u> NLP confirmed that the Constables had sent a further letter to the owner and asked them to confirm that they would be dealing with the matter, but as yet have had no response.</p> <p>The Douzaine were requested to confirm that a warning letter should be issued and if this does not produce action from the owner then to issue a fine and potential court proceedings. JB suggested that prior to a warning letter being issued that an attempt should be made to discuss the matter with the owner.</p> <p>NLP advised that he would speak to the owner.</p> <p><u>Plurality</u> NLP advised that the latest update is that Deputy Heidi Soulsby now has the issue on her desk. It has passed from Deputy Le Tocq. There had been a recent discussion with the Castel Douzaine however currently the matter is not a priority for the current Policy & Resources Committee.</p> <p><u>Buildings Use SSCC</u> It was noted that the Constables held a meeting with the LBG to discuss the proposals for the pool area. As yet a response has not been received.</p> <p>DB suggested that if the LBG was not interested in the proposal there was potentially the option to surrender that part of the building back to the Parish.</p> | NLP |

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| | <p><u>Outstanding Rates</u> NLP explained that there are three outstanding rates accounts for 2021.</p> <p>Two accounts are being paid in instalments.</p> <p>The Constables have been advised that the final outstanding rate which has been outstanding since 2016 will be paid once the property is sold. This is expected to be in 2022.</p> <p><u>Traffic Sign at SSCC</u> The traffic sign giving warning to road users that they are approaching the SSCC (from the Reservoir end) has now been attended to.</p> <p><u>Road Markings</u> RM advised that he was yet to provide the photograph of the area where Route des Domaines becomes Route de Sous L'Eglise whereupon the Constables will write to the Traffic Department making such a request.</p> <p><u>Other</u> RM advised that he had investigated the concerns of the Douzaine reported at the last meeting that the working group to discuss <i>States of Guernsey Relationship with the Parishes</i> had not yet held its first meeting. However, a date had now been set for 10th November and SW confirmed, that as the St Saviour representative she had received a meeting invitation. KF reported that at least one parish was not represented.</p> | |
| <p>Planning Matters</p> | <p><u>Change of Use - Zoning changes to Domestic Curtilage</u> It was noted that SG had sent an email to the Douzaine that a discussion should take place on the increase in the numbers of planning applications whereby agricultural land was being lost to domestic curtilage and the Douzaine's views on this. JN felt that each case should be treated individually and a blanket response should not be given. It was noted that some applications were for small parts of land which were of no value to agriculture. However, in a recent case where the parcel of land was very small and land locked no objections were given but the Douzaine had asked that the current domestic curtilage would be the only area that the Douzaine would be prepared to see developed in the future.</p> <p>PH stated that the default of the Douzaine would be to object to applications to rezone agricultural land but then further consideration would be given depending on the size and location of the area. JN said conditions could be given by Planning whereby no building would be allowed on the extended domestic curtilage if applications were successful.</p> <p>KF reported that other parishes had invited Deputy Oliver to their Douzaine meetings in her role as President of Development and Planning Authority who could advise on the policy of the DPA. It was agreed that she would be invited to attend a meeting.</p> | <p>NLP/PC</p> |

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| | <p>JN advised that he was of the understanding that the current IDP was likely to be extended beyond the original 5-year review period due to the current workload of the DPA. RM said that the legal opportunity may arise to change one part of the IDP without the whole plan having to be reviewed.</p> <p>The Douzaine agreed the following:</p> <ul style="list-style-type: none"> • Review each application individually • Look closely at each application and object if necessary • Suggest Conditions to be added <p><u>Planning Application - La Grande Lande Vinery</u></p> <p>NLP reminded the Douzaine that in September 2017 they had agreed that any planning applications for more than two dwellings would be discussed by the whole Douzaine. He therefore tabled the plans for La Grande Lande Vinery where they wished to sub-divide the dwelling to create three dwellings with associated landscaping and parking.</p> <p>After studying the plans, the Douzaine agreed that they had no objections to the application as long as it conformed with the laws of the IDP.</p> | |
| Bornement | The Douzaine approved an application for a Bornement in Route de la Perelle. | |
| Douzaine Council - update | <p>KF reported that she attended a Douzaine Council meeting on 21st October 2021. Matters that affected St Saviour were:</p> <ul style="list-style-type: none"> • the publication of a new electoral roll (this has already been received). • Consideration should be given to holding Douzaine meetings whilst adhering to the new Covid recommendations. • Discussions were taking place concerning the costs of La Gazette Officielle and a Policy letter had been prepared. • Audit – short consultation and paper to be sent to P & R | |
| Tunnels Inspection | NLP confirmed that the annual inspection of the tunnels under the Parish Church had taken place on 16 th October supervised by the Constables and the Dean. The area of the tunnels owned by the Parish were found to be in order. There was an issue concerning security as the front gate in Mr Bachmann's property was unlocked on arrival. PC has discussed security with Mr Bachmann. | |
| Floral St Saviour | <p>NLP advised the Douzaine that a request had been received from Floral St Saviours to plant daffodils on the land at Les Buttes.</p> <p>The Douzaine had no objections.</p> | |
| Bank Mandate | The Douzaine are requested to confirm that Michelle Scott as Parish Secretary should be added to the mandate as a new authorised | |

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| | <p>signatory. The current signatories are any 2 of NLP, PC, GC and DB. NLP and GC would no longer be signatories from 1/1/2022. It was agreed that the new Constable and MS would also be added to the mandate.</p> <p>As agreed at the meeting held in May 2021 the set-up of Natwest's electronic form of banking (EQ) would now be implemented and the completion of the relevant forms required was approved. The EQ link would be operated under the Authorised signatory list as amended from time to time.</p> | NLP/PC |
| Dates for Douzaine/Parish Meetings | <p>NLP tabled draft dates for the proposed Douzaine / Parish meetings for 2022.</p> <p>There were no objections to these dates and these would be confirmed in due course.</p> | NLP/PC |
| SSCC - Role of Trustees | <p>RM reported that the role of Trustees of SSCC was now purely governance. Currently separate bank accounts were held for the Trustees and the LBG. Due to the introduction of bank charges and the fact that this bank account was no longer required the Douzaine were asked to consider a request by the Trustees to close the bank account and transfer the funds to the Douzaine. It would also be the intention of the Trustees to remove their charitable status as further charitable work / fundraising would be the responsibility of the LBG. DB expressed concern that if the Trustees were successful in raising funds how this would be routed to the Parish for future use. DB also advised that it would be necessary to refer to the Trust Deed to ensure that it remained fit for purpose. RM advised that this would be investigated.</p> <p>The Douzaine agreed that they had no objection to the closing of the bank account and the transfer of funds.</p> | RM |
| Proposals for Liberation Day | <p>RM advised that the Committee for Education, Sport and Culture had approach him in respect of Liberation Day celebrations for 2022. It is the intention that the celebrations will not be focussed on St Peter Port but spread around the island like last year. Marketing support and social media coverage would be provided by the Committee.</p> <p>There is a £2,500 grant per parish payable against invoices paid.</p> <p>It was agreed that an approach should be made to the Church / SSCC to see if they would be interested in hosting and organising such an event individually or jointly. The Douzaine would be able to pay initial costs to be reimbursed by the Committee in due course.</p> | NLP/PC |
| Parish Elections | <p>NLP confirmed that there had been 1 nomination for Constable (1 vacancy), 4 nominations for Douzenier (4 vacancies) and no nominations for a position on La Mare de Carteret High School</p> | |

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| | Committee (1 vacancy). He reminded the Douzaine that the parish election meeting will be held on 3 th November at 7pm. | All |
| Any Other Business | <p>Rotary Club – Christmas Parcels NLP reminded the Douzaine that any nominations for receipt of a Rotary Club Christmas parcel should be made so the Rotary Club can be notified before 19th November.</p> <p>Tea Party – November 11th. RdG invited the Douzaine to attend a tea party at the Church on 11th November.</p> <p>Remembrance Service. RdG reminded the Constables that there would be a remembrance service at the Parish Church on 14th November.</p> <p>Rue des Boulains RdG asked if any progress had been made on the pothole at Rue des Boulains. Traffic and Highway Services had advised that it was low priority but a further email would be sent.</p> <p>Trees in Le Douit JN and JB reported that the trees at the end of Le Douit water lane were rotten. It was the Parish responsibility to maintain these. It was agreed that a tree surgeon should be approached for removal and consideration given to replacements.</p> | <p>All</p> <p>NLP/PC</p> <p>NLP/PC</p> |
| | There being no further business the meeting closed at 8.17pm. | |
| | The next meeting is to be held at 7.00pm on Monday 22 nd November 2021. | |