

Paroisse de Saint Sauveur  
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community  
Centre on Monday 22<sup>nd</sup> November 2021 at 7.00 pm

Present	<p>Messrs D Bertrand (DB), J Brache (JB), R de Garis (RdG), Mrs K Fooks (KF), Messrs S Gibbs, (SG), J Gillson (JG), P Harris (PH), J Norman (JN), Ms S Watson (SW), Mrs P Kennedy (PK) and Messrs P Connolly (PC), and N Le Poidevin (NLP) (Constable – presiding).</p> <p>Ms M Scott (MS), Parish Secretary was present to record the minutes. Mr G Chapman (Retiring Secretary) also attended the meeting.</p>	
Apologies	Mr R Murray (RM)	
Minutes of Meeting held on 25 <sup>th</sup> October 2021	The minutes were agreed and signed by the Constable.	
Matters Arising	<p><b>Rue des Massies – Trees</b></p> <p>KF met with the owner regarding the tree overhanging Rue des Massies from their property. They had had the end of the branch cut but this did not affect the height alongside their property.</p> <p>The owners accepted that the tree was under the legal height but queried the need to remove the overhanging branch. They stated that:</p> <ul style="list-style-type: none"> <li>a) the part of the tree that was under height was very close to the edge of the road</li> <li>b) the base of the hedge had eroded making the road wider at that point</li> <li>c) the road level had altered when a trench had been dug and the re-tarmacing was higher than the previous level</li> <li>d) their tree surgeon said if that limb of the tree was removed then the tree would die</li> </ul> <p>The owner advised that they were going to approach Traffic and Highways to see if they could get a ruling to allow the tree to be left as it was.</p> <p>It was agreed that the Douzaine should write to Traffic and Highways updating them on our actions and the response from the owner.</p> <p><b>Trees at Le Douit Water Lane</b></p> <p>NLP advised that a tree surgeon is to attend to the trees.</p>	NLP/PC

	<p>However, it was discussed that there was no evidence that the Parish owns this land and therefore it is not covered under the Public Liability insurance. JB said that the Parish had been responsible for planting the trees in order to prevent vehicles being parked on the land and had always maintained the land. JB advised that he would make further investigations as to the ownership of this land.</p> <p><b>Liberation Day celebrations</b> NLP informed the Douzaine that the Church would be keen to run a Liberation Tea Party in the Rectory front garden as they did this year.</p> <p>No response had been received from Directors of St Saviours Community Centre (“SSCC”).</p> <p>The Douzaine confirmed that they would have no objections to the Church running such an event.</p> <p><b>Defibrillators.</b> NLP reported that the Cardiac Action Group (CAG) has advised that Guernsey Housing Authority (GHA) has approved the installation of a defibrillator at Courtil Reveaux.</p> <p>The final paperwork for the defibrillator at Morrisons Perelle is being prepared.</p> <p><b>Rues des Boulains</b> Notification has been given that minor roadworks will take place on 1 December 2021</p> <p><b>Trustees of SSCC Bank account</b> The bank account has now been closed and an amount of money had been received into the Constables’ bank account.</p> <p>A discussion took place concerning the allocation of the proceeds to the SSCC Land and Buildings account. DB/SG would consider if this was appropriate.</p> <p>It was agreed that the Trust Deed would be circulated to ensure that the Trust remained fit for purpose.</p>	
<p>Douzaine Liaison Group (“DLG”) - Update</p>	<p>SW advised that she had attended the first meeting of the Douzaine Liaison Group. It became apparent in the recent meeting that there is no standardisation in tasks / actions taken on by each parish, and that there is little knowledge of what people sign up to when they stand for election for the first time.</p>	

	<p>The DLG members were asked:</p> <ul style="list-style-type: none"> <li>- to consider for the next DLG meeting areas where the States of Guernsey and the Parishes can work together more effectively.</li> <li>- to provide for the next DLG meeting a list of policies, procedures and guidance each Parish holds.</li> <li>- a central location for Parish online resources should be developed</li> <li>- States of Guernsey to investigate whether there are opportunities for Parishes to benefit from procurement framework, preferential rates, etc. and provide list of approved suppliers</li> <li>- a central location for Parish online resources should be developed</li> </ul>	SW
The Use of Public Highways	<p>NLP reported that an Email had been received from Shane Langlois regarding a Press article saying that Policy &amp; Resources Committee, will be working with the Douzaines to discuss the transfer of responsibilities whereby the States delegate to the parishes licensing powers for motor-sports on public highways within their boundaries.</p> <p>A discussion took place and the Douzaine agreed that they would not be in support of this proposal. A response would be sent to Mr Langlois to inform him of this.</p>	NLP/SC
Bornement	<p>The Douzaine approved four applications for a Bornement in the following locations:</p> <p>Les Rues Route de la Perelle. Rue du Mont Saint Route des Clos Landais</p>	
Planning	<p>Deputy Oliver had been invited to attend to the meeting but due to a family emergency was unable to attend. She would be invited to the next meeting.</p>	NLP/PC
Sub-lease Andy's House	<p>Cathy Bailey ("CB") and Alison Cottle ("AC") attended the meeting representing the Directors of SSCC.</p> <p>It was noted that the Directors have negotiated a short-term lease for Andy's House for January 2022.</p>	

	<p>The proposed tenant requires a 4 – 6-week relocation whilst building works take place at her current business location. The rent had been negotiated and the proposed tenant is perfectly comfortable that the building itself is still undergoing repairs. This rent should allow the completion of the repairs to Andy’s House.</p> <p>In accordance with the Head Lease, approval must be given for this sub-lease. A draft lease had been circulated prior to the meeting.</p> <p>CB advised that moving forward consideration would be given to applying for a change of use for Andy’s House to create a catering facility to enhance the facilities at SSCC and the surrounding area.</p> <p>SG suggested that if a long-term tenant was found it would be beneficial for the lease agreement to be reviewed by lawyers. It was agreed that this would be undertaken when the situation arose.</p> <p>The Douzaine confirmed that they were in agreement to the sublease and therefore the lease agreement was signed.</p>	
Buildings Use SSCC	<p>NLP asked CB and AC if any further consideration had been given to the proposals for the pool area. CB advised that they felt it would be difficult to apply for change of use for housing which would just benefit parishioners and not be available to the whole island. They were also concerned about people on the property of which they had no control over.</p> <p>CB advised that the Directors’ preferred option was to continue with the development of Phase 3 and efforts would be made in this respect. It was noted that the current tenant of the pool area had a 3-year lease.</p>	
Any Other Business	<p><b>Remembrance Service</b> KF advised that she had represented the Parish at the West Legion Remembrance Service.</p> <p>PH reported that the Bailiff, at the recent swearing in of new Parish officials, had given special thanks to the Parish of St. Saviours for their Poppy display and Armistice Tea Party.</p> <p><b>Douzaine Meetings</b> SG asked whether consideration should be given during the winter months to hold the meetings remotely via video link due to the on-going Covid restrictions and increase in numbers.</p>	

	<p>It was agreed to continue for the time being to hold the meetings physically and continue with the recommendations as provided by the States of Guernsey.</p> <p><b>Christmas Disbursements</b>  NLP said that a local organisation had been in contact and were expected to provide up to £750 for distribution to needy parishioners this Christmas.</p> <p>JB agreed to distribute these funds.</p> <p><b>Retirement</b>  NLP advised that Geoff Chapman would be retiring as Parish Secretary at the end of this week and on behalf of the Parish he wanted to convey his thanks for the many years of valuable work. He wished him well in his retirement.</p>	<p>JB</p>
	<p>There being no further business the meeting closed at 7.39pm.</p>	
	<p>The next meeting is to be held at 7.00pm on Monday 6th December 2021.</p>	