

	<p>NLP asked if there were any comments concerning the report and none were forthcoming.</p> <p>DB proposed (seconded by SG) that the 2019 Constables' Accounts should be approved and this was unanimously agreed.</p>	
SSCC Trustees	<p>At 7.00pm the Trustees of SSCC, Messrs D Farrimond (DF), R Tilleard (RT) and R Murray (RM) (who is also a Douzenier) attended to discuss plans for the future of SSCC.</p> <p>Maintenance of Buildings.</p> <p>DF said that he understood there were some concerns about current maintenance of the buildings, and he would try to answer any immediate concerns that the Douzaine has.</p> <p>NLP explained that since November 2019 he has been made aware of water leaking through the roof into various parts of the building. Although some of the leaks have been attended to there is currently a reasonably serious leak into the room that houses the Library.</p> <p>DF said that the Trustees were unaware of the urgency of this problem but that he would ask that the SSCC LBG Directors liaised with the Douzaine to ensure prompt attention is given to the matter.</p> <p>DF then explained that the reason the Trustees had asked to meet with the Douzaine was to outline their plans for future development of the Centre.</p> <p>DF reminded The Douzaine of the history of the Centre, pointing out that this year it will be 10 years since the project to provide a parish-based Community Centre was started.</p> <p>DF hoped that development of a new hall on the site of the 'old swimming pool' would be progressed quickly, but that this would depend on funding. DF referred to the remaining balance of the sale proceeds of the former Douzaine Room at La Grande Rue being part of the funding available for this project.</p> <p>NLP reminded DF that the parish meeting that had approved the sale of the former Douzaine Room had agreed that the sale proceeds should (in part) be used to refurbish SSCC and not for the development of a new building. With recent problems with the roof in mind parish officials are concerned that this balance might be required to attend to these defects.</p> <p>RT then outlined the planning approval that had been granted, explaining that when approval is given there is a 3-year window during which building has to commence, otherwise the approval will lapse, and permission will have to be applied for again. There is currently a little over 2 years left on the approval.</p> <p><i>Subsequently it was established that this information was not correct, and the planning permission has, in fact, 10 months left on the approval.</i></p> <p>RT then explained the building Control permission that has been approved.</p> <p>KF asked what the likely cost of the development will be, but the Trustees said that (although they have an idea of the cost) they would not disclose this figure at the present time as they are working to reduce the estimated costs.</p> <p>RM then gave the Douzaine an appraisal of three different options that the Trustees are considering as ways to progress the development of the 'next phase'. However, these options have not yet been discussed with the SSCC LBG Directors and the Trustees will be arranging a meeting with the Directors as soon as possible so that they can determine the preferred direction of travel.</p> <p>RM agreed with SG when SG suggested that the Trustees are effectively fundraisers for the LBG. He said that when the Trustees meet with the</p>	

	<p>LBG they will all be made aware of the sums likely to be involved with the proposals.</p> <p>NLP reminded the Trustees that at a meeting with the Douzaine in August 2017 one of the Trustees had stated that if the Trustees had not been able to raise the necessary funding (to complete the 'next phase') within 2 years, the project would 'most likely' be abandoned. We are now beyond that 2-year period and the Trustees are still in the 'Planning' stage; NLP asked how much longer the Trustees are likely to be fundraising so that the project might start.</p> <p>RT explained that a significant part of the delay since August 2017 was because of the time it had taken to get planning approval.</p> <p>RM said that the next stage is for the Trustees to meet with the Directors of the LBG to establish which of the options suggested by the Trustees, if any, the LBG are prepared to work with. If none of the options is acceptable to the LBG the Trustees will have to reconsider their options, suggesting that this would have to be determined very soon indeed.</p> <p>DF said that once the Trustees had met with the Directors, they would report back to the Douzaine.</p> <p>NLP thanked the Trustees for attending. DF and RT left the meeting at 7.55pm.</p> <p>Resignation of Trustee.</p> <p>NLP advised the Douzaine that Ms M Macdonald has resigned as a Trustee which leave the number of Trustees at 3, which is the minimum number for the Trustees to be quorate.</p>	
<p>2020 Parish Rates/Remede</p>	<p>Secular and Refuse Remede.</p> <p>NLP advised the Douzaine that the Finance Committee had agreed a draft budget for the 2020 secular and refuse Remede and that this had been circulated to members (a copy is attached to these minutes)</p> <p>NLP pointed out that there was an increase to the sum required for administration.</p> <p>This is (partly) because the Finance Committee are unanimously recommending that the parish has a 'stand-alone' insurance policy to cover officials for Civil Liability and Directors & Officers cover. Currently this cover is provided jointly in a policy with other parishes, and the sum insured is 'in the aggregate' which means that if other parishes have notified claims prior to St Saviour, there may be a lesser sum available to provide cover for St Saviour. NLP said that the Finance Committee is recommending that St Saviour has a policy just for this parish in the sum of £10M, despite an increase in premium.</p> <p>DB proposed (seconded by RdG) that St Saviour should have this insurance cover as a dedicated policy to cover St Saviour only.</p> <p>This was agreed unanimously.</p> <p>NLP reminded the Douzaine that there was a second additional expense that forms part of the administration budget and this is the accountant's fees for preparation of the annual report on the Constables' accounts. This fee had been agreed by the Douzaine at meetings in July and September 2019.</p> <p>SG suggested that the item referring to accountants' fees should be itemised separately, and this was agreed.</p> <p>Rectory Maintenance.</p> <p>NLP had circulated a document (a copy is attached to these minutes) prepared by the architect supervising the maintenance work at the Rectory, which gave estimates for various aspects of the proposed maintenance for 2020. The total cost needs to be confirmed by</p>	

	<p>contractors, but this sum includes for refurbishment of the north bathroom.</p> <p>SG said that the parish had been told (at previous parish meetings) that the Douzaine would look after parish properties, and this was a cost that must be accepted if the parish is to see the promise fulfilled.</p> <p>NLP asked the Douzaine whether the proposal to refurbish the bathroom should be included in the 2020 Remede.</p> <p>SG proposed (seconded by KF) that the bathroom refurbishment should be part of the proposals for the 2020 Remede.</p> <p>This was agreed by 10 votes to 1.</p> <p>Tenders for Rectory Maintenance.</p> <p>NLP said that the supervising architect had asked if the Douzaine required 3 tenders for the maintenance work, indicating that some firms are reluctant to tender for what is considered to be 'bitty' work. NLP reminded the Douzaine that in 2019 there had only been 2 firms prepared to tender for the work, one being significantly more than the cost of the contractor engaged. The architect has confirmed that the work carried out in 2019 was to a good standard and at a reasonable price.</p> <p>DB said that in his view, in light of recent activity and experience it is reasonable not to seek tenders, and to use the same contractor that completed work at the Rectory in 2019. This was a view unanimously supported by the Douzaine.</p> <p>The Secular Remede and the Refuse Remede were unanimously approved by the Douzaine.</p> <p>Ecclesiastical Remede.</p> <p>NLP reported that it is his understanding that the Ecclesiastical Remede will be set at £51,814, and that this would mean that the total for the 2020 Remede would be £279,524. However, the Church Property Management Board will be attending the March Douzaine meeting to confirm their Remede for 2020.</p>	
<p>Parish Charter with the States of Guernsey.</p>	<p>NLP confirmed that he had previously circulated a draft of the proposed charter to be signed between the various parishes and the States of Guernsey on 6th March 2020.</p> <p>RdG said that he (as Dean) would be attending to sign on behalf of the parish if that is what the Douzaine wished him to do.</p> <p>SG said that he would like to see the States actively engage with the Island's Douzaines.</p> <p>The Douzaine unanimously confirmed that RdG should sign the Charter on behalf of the parish.</p> <p><i>Subsequently the signing of the Charter was postponed because St Peter Port had indicated that they were unhappy to sign the Charter – the reasons for which were not known.</i></p>	
<p>Jurat Election.</p>	<p>RdG confirmed that he would be representing the parish at the States of Election meeting on 26th February 2020.</p>	
<p>Douzaine Council AGM</p>	<p>KF confirmed that the Douzaine Council would continue to meet on a regular basis, although at the AGM 2 parishes supported a proposal that the Council be wound up.</p> <p>The Chair and Vice-Chair were re-elected.</p> <p>Planning. The Planning and Development Authority (DPA) are encouraging parishes to contribute comments and ideas for the 5-year review.</p> <p>It was agreed that the Planning Sub Committee should consider this item and report back to the Douzaine.</p>	<p>SG/PH/JN/ JG</p>

Correspondence	<p>Parish Church - New Servery NLP reported that the Church Property Management Board (CPMB) have received DPA permission to install a servery within the Church, and that to complete the necessary Ecclesiastical paperwork the CPMB needs to confirm that the application has approval from the Douzaine. RdG Proposed (seconded by JB) that the Douzaine should approve the new servery and this was unanimously supported.</p>	NLP/PC
Any Other Business	<p>Church Hall. NLP asked if there was any merit in considering whether the parish should offset the ongoing maintenance costs of the Rectory by selling the Church Hall, or seeking DPA permission to change the use to domestic accommodation and renting it out, adding that any current use of the Church Hall could be accommodated at the Community Centre. KF asked if this was the appropriate time to be considering such an idea, especially since Policy and Resources (P&R) Department are reviewing the (legal) requirement for parishes to provide accommodation for the Rector. JB said that he considered the suggestion to be a good idea but at the wrong time. The Douzaine agreed that if P&R do not come up with a satisfactory recommendation concerning the requirement to house the Rector, selling the Church Hall would be something for the Douzaine to consider further.</p>	NLP/PC
	There being no further business the meeting closed at 8.40pm.	
	The next meeting is to be held at the Douzaine Room, at 7.00pm on Monday 23 rd March 2020.	