

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Lihou Room at the Community Centre at
7.00pm on Monday 9th December 2019

Present	<p>Messrs K Ball (KB), D Bertrand (DB), J Brache (JB), Mrs C Connolly (CC), Messrs, R de Garis (RdG), Mrs K Fooks (KF), Messrs S Gibbs (SG), P Harris (PH), J Norman (JN), P Connolly (PC) and N Le Poidevin (NLP) (Constable – presiding).</p> <p>Mr G Chapman (GC), Parish Secretary was present to record the minutes.</p>	
Apologies	<p>Messrs M d Garis (MdG), J Gillson (JG) and J Liddy (JL).</p>	
La Houquette School Report	<p>The Douzaine were provided with written copies of a report prepared by La Houquette School representatives and asked to contact the representatives directly if there were any questions about the report.</p>	
Billet d'Etat	<p>Deputy A Dudley-Owen (ADO) attended the meeting to discuss forthcoming States business.</p> <p>Bailiwick Security Policy. ADO highlighted that there are concerns about which company should provide for future telecommunications supply chain security framework for the Bailiwick. The UK government have delayed their decision about this matter whilst a review is carried out and ADO suggested that it would not be wise to follow their lead (whatever decision is made) but to carefully consider the security needs of a leading financial centre and to ensure that this is duly provided.</p> <p>2020 General Election. ADO asked if the Douzaine has nominated a Polling Station Officer for the General Election in June 2020 and whether there would be enough parish officials to properly staff the polling station on 2 days of polling. RdG confirmed that he will be fulfilling the roll of Polling Station Officer, adding that those making the arrangements for the election are seeking confirmation ('very soon') that staff will be available. Unfortunately, most parish officials are reluctant to make firm commitments so far in advance and the Constables have had to suggest that the Election 2020 organisers plan to provide their own staff. A detailed discussion about the potential difficulties relating to an Island wide election followed and this raised the following areas of concern; -</p> <p>Election Candidates Expenses. ADO explained that the suggestion is that all candidates are allowed to spend a maximum of £9k on election expenses (not that the States will provide each candidate with £9k to spend on the election, but candidates may spend up to £9k of their own money and these expenses must be carefully recorded). There was great concern that wealthy candidates would have an advantage over those less affluent, and concern was expressed that it would be possible for 'private backers' to provide funds for candidates. Another concern was the public relations value to sitting Deputies who are invited to write 'opinion pieces' for the Guernsey Press, and how it might be possible to place a financial value on this perceived advantage.</p> <p>Election Manifestos. JN expressed concern that, with the potential for the number of candidates to reach 3 figures, the proposed election manifesto booklet would become too lengthy and provide little value to the electorate.</p>	

	<p>The Douzaine expressed a unanimous view that all manifestoes should be limited to a maximum of one side of A4 paper.</p> <p>Election Hustings. KF asked what plans are in place to take the place of election hustings which will become totally impractical with the potential for so many candidates.</p> <p>ADO explained that there were many suggestions that included 'drop in' and 'speed dating' type sessions, but that nothing had been confirmed, and suggested that times and venues for any such events should be confirmed very soon to ensure availability.</p> <p>Parish Representation. SG asked if Island Wide Voting would lead to the loss of the valued links between Parish Deputies and the Douzaines.</p> <p>ADO confirmed that (if re-elected) it would be her intention to continue (if so invited) to attend the meetings of the western parish Douzaines, but recognised there was the potential for this link to be lost.</p> <p>Future of Island Wide Voting. SG asked ADO if she considered that the 2020 could be the first and last to have Island wide voting.</p> <p>ADO said that she did not know, but that Dr Lee (a respected election commentator) has already suggested that the list of nominations for the 2020 election in Guernsey could very well prove to be the longest in any election. ADO added that there would be election observers present in Guernsey and if there was any indication that the election was not compliant with accepted practices, there might be the need to revisit the arrangements for future elections.</p> <p>NLP thanked ADO for attending and she left at 7.25pm.</p>	
<p>Minutes of meeting held on 25th November 2019</p>	<p>The minutes were agreed with minor amendments and signed by the Constable.</p>	
<p>Matters Arising</p>	<p>Christmas and New Year Waste Collections. NLP advised that Guernsey Waste have co-ordinated changes to collection days for household waste but that there would be no change to collection days for St Saviour during the Christmas and New Year period 2019/2020.</p> <p>Defibrillator. NLP reminded the Douzaine that at the November meeting (following a request from a parishioner and an assurance that £900 would be provided by local businesses) the Douzaine had agreed to fund the balance of over £1,800 for the provision of a defibrillator in lower St Saviour. The Cardiac Action Group had recommended that the site for the device should be at Morrisons at Perelle. After this information had been passed on to the parishioner who had first suggested providing a defibrillator in lower St Saviour, he advised that because the proposed location for the defibrillator was not as he had suggested the pledges for funding would no longer available.</p> <p>NLP said that despite the reaction from the person who had first suggested the idea, the provision of a defibrillator was (potentially) lifesaving equipment and, therefore, benefit to parishioners and asked the Douzaine to authorise funding the whole amount of approximately £2,700.</p> <p>The Douzaine expressed disappointment that people had withdrawn their pledges, especially since the revised location was as recommended by</p>	

	<p>the Cardiac Action Group, and confirmed that the extra funding could be provided from the amelioration account.</p> <p>Inert Waste Disposal. SG confirmed that he had attended a meeting on 28th November to learn about the proposals from Guernsey Waste for the disposal of inert waste when the current facility becomes full within a few years' time. SG said that the meeting was worthwhile and informative and the proposal for 'Belgrave North' to be engineered and joined on to the existing facility makes sense.</p> <p>Hedge at Fort Richmond. JB confirmed that the hedge has now been cut.</p>	
La Mare de Carteret School Report	<p>Ms J Knight attended the meeting to provide an updated report concerning La Mare de Carteret High School, explaining that measures are in place to improve student's attendance at school and GCSE exam results. JN said that he was pleased to hear that there was a strategy to assist with improvements in these areas because it always proves difficult to catch up once students begin to 'lag behind'. NLP thanked JK for attending the meeting.</p>	
Review of Rules	<p>Douzaine Rules of Procedure. PH had previously circulated a proposal to update the rules concerning Data Protection and the change was approved.</p> <p>Finance Committee Terms of Reference. No changes were necessary.</p> <p>Property Committee Terms of Reference No changes were necessary.</p> <p>Planning Committee Terms of Reference. No changes were necessary.</p>	
Election of Dean & Vice Dean for 2020	<p>DB proposed (KF seconded) that RdG continue as Dean for 2020, and this was unanimously agreed. JN proposed (RdG) seconded that JB continue as Vice-Dean for 2020, and this was unanimously agreed.</p>	
St Saviour's Community Centre (SSCC)	<p>NLP confirmed that the SSCC Trustees would be meeting with the Douzaine on 20th January 2020. NLP said that he has not been given any indication about what the Trustees wish to discuss but reminded Douzeniers that; -</p> <ol style="list-style-type: none"> 1. The terms of the sale of the former Douzaine Room at La Grande Rue provided for any surplus funds being used for the refurbishment of SSCC, - not for the development of 'phase 3'. 2. The SSCC Manager has made the Constables aware of significant (and potentially costly) maintenance issues with the existing buildings and has asked if the parish funds could be a source of funding for this work. <p>With this in mind, NLP asked that, should the Trustees request that the Douzaine approves spending parish funds on 'phase 3', any decision should be deferred until the Douzaine has had the opportunity to fully consider the matter.</p> <p>DB pointed out that the lease for occupation of the property is between the Constables and SSCC LBG (the Directors, not the Trustees) and that there is an obligation on the tenant (the Directors) to ensure that the property is kept in a good state of repair and to notify the Constables when defects are identified.</p> <p>SG said that although SSCC's accounts are satisfactory, they do not indicate that there would be funding available for any major maintenance</p>	

	<p>costs and that the Douzaine should be conscious of this when considering any request from the Trustees.</p> <p>The Douzaine agreed that no decision(s) about the use of parish funds for development or maintenance of SSCC buildings would be made at the January meeting.</p> <p>RdG pointed out that in January there would be a new Douzenier who is also a SSCC Trustee and asked if this would create any conflict.</p> <p>JB suggested that the Douzaine's 'rules of procedure' cover this point and any person 'conflicted' should leave the room whilst the matter was discussed.</p> <p>KF said that she did not believe this to be necessary, because there might be points that the 'conflicted' person could raise that would be relevant to the discussion, but that the person conflicted should not take part in any vote.</p> <p>The Douzaine agreed with the view expressed by KF and NLP said that he would ensure that this was adopted at future meetings.</p>	<p>All</p> <p>NLP/PC</p>
Planning Department	There were no requests for the Constables to obtain any copies of planning applications.	
Charitable Dispersals	<p>NLP advised the Douzaine that £1,200 has been made available to the Douzaine (from 2 local organisations) for dispersal to parishioners who parish officials consider to be 'in need',</p> <p>In 2018 JB, MdG and CC had co-ordinated the arrangements for distribution of the funds and they all agreed to do so for 2019.</p>	JB/MdG/CC
Waste Disposal	<p>Tours of the Waste Transfer Station.</p> <p>NLP advised members that tours of the station were being organised for 11th & 23rd January.</p> <p>Four members indicated that wished to attend, 2 on each of the days.</p> <p>The Constables agreed to forward this information to Guernsey Waste.</p> <p>Meetings with Waste Disposal Authority.</p> <p>SG Confirmed that he would attend the meetings in March, June and September but that he was unable to attend the meeting on 13th January.</p> <p>DB agreed to attend the January meeting.</p>	SG/DB
Douzaine Council (DC)	<p>NLP had received a letter (circulated to Douzeniers prior to the meeting) from the Constables of St Andrew indicating that that parish would be proposing (at the AGM in February) that the DC be wound up.</p> <p>KF (St Saviour's representative on the DC) made the following points; -</p> <ol style="list-style-type: none"> 1. The DC represents all parishes and formulates policy agreed by the parishes 2. The Douzaine Liaison Group (DLG) was set up by the States to be a link between the parishes and Douzaines 3. Constables' meetings are held twice each year to discuss common problems experienced by the Constables. 4. The DC is now in a position where the Douzaines are agreeing a common point of view before taking matters (and often setting the agenda) to the DLG. 5. KF said that she would be very disappointed if the DC was wound up because it is a very different situation than when the Guernsey Douzaine Council (GDC) existed, and is now a valuable asset to the parishes. 6. If the times and venues (of DLG meetings) were to change to evenings and other locations than Frossard House, access to civil servants would be lost and this would (in KF's opinion) be a retrograde step. 7. Importantly, the Constables are not separate from the Douzaine. <p>Although various legislation refers to the Constables being responsible</p>	

	<p>for parish matters this is for simplicity. The Constables are the executive arm of the Douzaine and carry out their duties on behalf of the Douzaine. KF would strongly oppose any move to wind up the DC.</p> <p>JB said that he agreed with KF, the parish is represented by Douzeniers and the Constables represent the Douzaine.</p> <p>JN asked if KF believes that the DC would continue if not all parishes sent representatives.</p> <p>KF said that she believed that it would.</p> <p>SG said that he believed that the DC and DLG provided a link between States' Deputies and the parishes and hoped that it would continue.</p> <p>The Douzaine agreed with the views expressed by KF and asked her to support the DC's continuation at the AGM in February. KF was also asked to draft a letter (for circulation to all parishes) outlining the reasons for supporting the DC so that there was a counter argument expressed before the February AGM.</p>	KF/NLP/PC
Rectory	<p>NLP confirmed that he has now received information about the meeting between the Dean of Guernsey (representing the clergy) and civil servants (held on 24th September 2019) concerning parish owned rectories, - and that the substance of the meeting reflected exactly what Deputy Le Tocq had explained to the DLG meeting on 11th October 2019.</p> <p>2020 Maintenance Work.</p> <p>NLP said that the architects had written to suggest that they review priorities for 2020 together with a schedule of works in the order of £25k, ask 3 contractors to tender for the work and analyse tenders received before making recommendations to the Constables.</p> <p>The Douzaine approved this course of action but asked that the architects ensure that the contractor who carried out work during 2019 was one of those invited to tender.</p>	NLP/PC
Motor Rally 2020	<p>NLP advised the Douzaine that the original route proposed (for a motor rally in February 2020) by the Guernsey Kart & Motor Club (GKMC) in their application to Traffic & Highways Services (T&HS), has now been withdrawn.</p> <p>Instead, they are now making a revised application to T&HS, proposing to use the same route that they had used in February 2019. The Club has confirmed that they have liaised with residents along the route, and although there were some concerns, they have been able to allay any concerns expressed.</p> <p>JB said that he fully supports initiatives like this and hopes that the GKMC gets the necessary approvals.</p> <p>NLP confirmed that there were no complaints received about the rally held in February 2019 and, with the new proposal being to hold the rally on the same route as in 2019, he could see no reason why the Douzaine should object to the proposal for 2020.</p> <p>The Douzaine agreed that there were no grounds to raise any objections.</p>	NLP/PC
2020 Remede	<p>NLP advised the Douzaine that the Church Property Management Board (CPMB) had contacted the Constables about the 2020 Remede, indicating that it would be higher than that requested in 2019. NLP has prepared some provisional figures, for information purposes, to give an indication of what the total figure might be.</p> <p>SG said that this was the wrong place to discuss the matter and that it should be considered by the Finance Committee early in January 2020 and the Douzaine supported this view.</p>	NLP/PC

Correspondence	<p>Douzaine Charter with the States of Guernsey. NLP advised that he has received a draft of the proposed amendments to the charter and could see no reason to object to the revisions. The intention was to renew the charter during each term of the States (once every 4 years). The Douzaine agreed that it would be appropriate for the Dean to sign the document on behalf of the Douzaine.</p> <p>Hoarding and Household Waste. NLP said that he has received a request from the Office of Environmental health and Pollution (OEHP) concerning household waste from houses that have 'hoarding' issues. The letter stated that 'hoarding' was a recognised mental health disorder and that sometimes matters got to the point where household waste became a problem whereby there were infestations with rodents. The Parish was being asked to provide 'black bag stickers' to assist where the householder did not have sufficient funds to pay for waste disposal. NLP highlighted the following points; -</p> <ol style="list-style-type: none"> 1. There was a recognised health disorder 2. The Householder was of limited financial means 3. There was a need to dispose of household waste, <p>NLP suggested that the simplest solution would be for Guernsey Waste (a States' Department) to agree to waive any disposal costs in such circumstance as those outlined in the letter thereby assisting the Health and Social Care Committee to deal with the matter in hand. The Douzaine supported the solution suggested by NLP.</p>	<p>NLP/PC/ RdG</p> <p>NLP/PC</p>
Any Other Business	<p>Planning Application. PC explained that he had taken a telephone call from a parishioner concerned about the Douzaine response to a recent planning application. It was agreed that the Planning Committee should review the paperwork and prepare a reply.</p> <p>Montebourg Association. RdG gave the Douzaine an update following the recent meeting of the Association, explaining the visits planned for 2020 and confirming that the Association's finances are in good order.</p> <p>Stream at Rue du Camp du Douit. JN said that debris from the regular cleaning of the grill at the Perelle end of the stream is being left at the side of the road and he is concerned that it might be a trip hazard to pedestrians. NLP agreed to contact the appropriate Department of the States to try and have the debris regularly removed from site.</p> <p>Douzaine Meal. CC suggested delaying the proposed meal from January until March or April and this met approval from the Douzaine.</p>	<p>SG/PF/JG/ JN/NLP/PC</p> <p>NLP/PC</p> <p>CC</p>
	There being no further business the meeting closed at 9.10pm.	
	The next meeting is to be held at the Douzaine Room, at 7.00pm on Monday 20 th January 2020.	